

# Fastpay Payroll Services

■ The Latest in Online Payroll Technology!

## Online Payroll Access

### Authorization Form

I hereby request Fastpay Payroll Services to grant access to my payroll information via the Internet. Access will only be granted to those I have listed on this form. I understand that by Fastpay granting me/us "Modify Payroll/Company Information" I/we will be able to modify or delete important payroll information. I also understand that deleting or incorrectly modifying payroll information may require additional corrective payrolls to be run, each of which may incur an additional payroll process charge. In the event that this access should be revoked or modified, I am responsible to notify Fastpay immediately.

	Read Only	Modify/Delete
_____	<input type="checkbox"/>	<input type="checkbox"/>
Full Name/Title of 1 <sup>st</sup> Person Requiring Access		

\_\_\_\_\_

Email Address

_____	<input type="checkbox"/>	<input type="checkbox"/>
Full Name/Title of 2 <sup>nd</sup> Person Requiring Access		

\_\_\_\_\_

Email Address

\_\_\_\_\_

Owner/CFO Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Print Name and Title

\_\_\_\_\_

Company Name & Number(s)  
(For multiple companies, list all company numbers for which access is required.)

\_\_\_\_\_

EIN of Primary Company (FED ID Number)

Fax or Mail this form to:  
Fastpay Payroll Services  
4418 74<sup>th</sup> Street, Suite #54  
Lubbock, TX 79424  
Fax: (806) 780-4640